



SAINT FRANCIS DE SALES SCHOOL

917 S 47th Street + Philadelphia, PA 19143

www.desalesschool.net

PH: 215-387-1749

FAX: 215-387-6605

Admissions Procedure:

St. Francis de Sales School is a Catholic school located in the heart of Southwest Philadelphia. We serve students in over 30 zip-codes in Philadelphia County; in addition to, students in Delaware County. We accept students regardless of their race, creed or national origin. We serve 500 children, in grades Pre-kindergarten through eighth grade.

Registration for the 2024-2025 School year:

Application packets can be downloaded from the school website: www.desalesschool.net

Registration; however, must be completed in person on appointment basis only. Appointments can be made by contacting the main office at the number listed above. Applications cannot be mailed, emailed or faxed to the school. An application is complete only if all required documentation is attached and the registration fee paid.

The application process requires that students in grades Kindergarten - Eighth be tested on the day specified below. (Pre-K will not be tested.)

Grades K – 3 – Will take place on a Wednesday. This will be scheduled at your Registration appointment.

Grades 4 – 8 – Will take place on Thursday. This will be scheduled at your Registration appointment.

- **Explanation of testing & Criteria for Acceptance:**

- Test will consist of the following: Mathematics, Reading and a Writing piece.
 - These tests will indicate if your child is on grade level and prepared for the upcoming school year.
- In addition to our testing, report cards, grades and behavior from the previous school will be carefully reviewed. All students are expected to have a satisfactory behavior report.

Registration paperwork must be submitted as a complete packet, including all of the documents listed below. Incomplete applications will not be accepted. Additionally, the Registration fee is \$150.00 per family with one registering child, which must be paid at the time of registration. For families with more than one registering child, each additional registering fee is \$25.00 for each child. The registration fee can be paid by CASH or MONEY ORDER only, NO PERSONAL CHECKS. Testing appointments will not be scheduled until your registration fee is paid and registration is complete.

Once you have all the required items listed below and the Registration fee, please contact the main office at 215-387-1749 to set up a Registration Appointment.

Required Paperwork:

- **Completed Application**
- **Birth Certificate**
 - **Pre-Kindergarten – must be 4 before September 1.**
 - **Kindergarten - must be 5 before September 1.**
 - **First Grade - must be 6 before September 1 and have completed a kindergarten program (keeping in mind the age requirement).**
- **Up-to-date Shot Records and an updated Physical Exam must be included. If your child or children are not due for a Physical at the time of registration then bring in the last one. If your child has to receive medicine in school then please download the administer medicine form and have it completed by your child's physician. The nurse cannot administer medication without this completed form.**
- **Proof of Address (eg. Driver's License, utility bill)**
- **Baptismal Certificate (if applicable)**
- **Latest Report Card for Grades 1-8**
- **Terra Nova Test Scores/PSSA Scores from Public School or your states' standardized scores.**

*****IMPORTANT NOTE*****

Upon acceptance to St. Francis de Sales School, you will be **REQUIRED** to set up a **FACTS TUITION ACCOUNT**. The link to set up the tuition account is available on our school website: www.desalesschool.net. The Tuition Account must be created within 10 days of your child's acceptance. *Registration is not complete until this account is created.*